**Friarwood Surgery P.P.G. Meeting 27thJan 2016**

**Present:** Kevin Duggan - (Practice Manager), Dr Linda Dale (G.P). John Nye (Chair) Brian Chappell, Betty Briddon, Jeff Allinson, Ann Jones, Ann Hill, Barbara Brown, Ian Brown, Ian Thompson, Grace Valdez, Janet Hardisty

**Apologies:** Mike Skidmore

1. **Introduction –** Chair thanked all for attending.
2. **Minutes of last meeting** – KD apologised that no minutes had been provided from the last meeting in November 15 due to an administration error.
3. **Self-Management** – JN updated the group on his involvement with what is happening in the community. JN discussed a ‘Community Anchors’ scheme that is new to Wakefield and highlighted where voluntary services can be accessed at places like St Marys in Pontefract & St Swithens in Wakefield, services such as after school clubs and good neighbour schemes are accessible. JN also mentioned a meeting he went to in December where he heard an inspirational speaker (Sir Sam Everington) tell the group of the community centre he had set up in Bromley by Bow which included lots of community type services in the same building as medical services. JN is to help deliver a training session to all the Friarwood staff at the February TARGET day (17th Feb), KD hopes that this will inspire the practice to become more engaged with active promotion of self-management with our patients.
4. **Practice Updates –** KD updated the group of the surgery’s involvement in forming a ‘federation’ with other practices in the local area. The federation (United Health Wakefield Alliance) is now formed and we are in the process of appointing a board of directors from the member practices. KD informed the group of a new registrar (Dr Sheona Harper) who will start with the practice in early February and be with us until August. We also have a new Nurse Student (Emma Price) who will be with us for 3 months and will be mentored by Michelle Nash and working with all the practice nursing team. Dr Dale announced she will be leaving the practice on Maternity leave at the end of February and will return in January 17.
5. **CQC Inspection feedback –** KD discussed the content of the CQC report the practice had received in November 15. KD & all the staff were absolutely delighted with receiving an OUTSTANDING rating from the CQC inspectors and thanked the PPG members for their fantastic support throughout the years but especially in the day of the inspection. KD provided a bottle of champagne to share with the group as a personal thank you for their continued support.
6. **AOB –** JN asked the group for any ideas of how they could help positively promote to our patients the self-management message and how the practice could be more proactive to make this happen. KD reminded the group that all GP practices are required to offer patients the chance to view a version of their own clinical records online by April 16 so asked if any of the group would like an early version of this to comment back to the practice what they have found the experience to be like. AJ, IT, IB, BB, GA, AN, BB, JN all asked for access so KD will make this happen.
7. Meeting was closed at 8pm

The next meeting will be on Tuesday 23rd February 2016.